

# Adopted

**Town of New Boston  
Selectmen's Meeting  
August 18, 2014**

**PRESENT:**            Rodney Towne                      Selectman  
                         Dwight Lovejoy                    Selectman  
                         Christine Quirk                    Selectman  
                         Peter Flynn                        Town Administrator

**5:50 PM Item 1: Appointment-Tax Collector Ann Charbonneau: request Non-Public per RSA 91-A: II, (d)-Delinquent Tax issues**

Transfer Station Superintendent Gerry Cornett, Conservation Commission Chairman Laura Bernard and members Burr Tupper, Barbara Thomson and Betsy Whitman, Road Agent Dick Perusse, Colleen from Bedford Occupational Acute Care, Jay Marden, Police Chief Jim Brace and Dan Garrity of the public were present.

**A. CALL TO ORDER:** A regular meeting of the Board of Selectmen was called to order by Rodney Towne at 6:10 PM beginning with the Pledge of Allegiance.

**Consent Agenda**-The Selectmen signed the consent agenda. Christine moved to approve the consent agenda. Dwight seconded the motion. All were in favor. 3-0

**B. PUBLIC FORUM:**

None.

**C. APPOINTMENTS:**

**Item 2: Heather Stowell-BOAC-Recommendations To Use Services of Bedford Occupational Acute Care-Approval Requested (Continued From Last Meeting):** Diane Annon was present representing Heather Stowell and BOAC to meet with the Selectmen to discuss using BOAC for immediate access to care for injuries sustained in the work environment. Colleen said the company has been operating for 18 years and provides quality care for the workers and communication for the employer. The locations and hours were discussed and they are available for appointments and walk in care where they assess the injury, discuss work capacity and prepare paperwork to be given to the employer and the workers compensation insurance carrier. The payment would be from the workers compensation carrier for work injuries. If a claim is denied, BOAC will not balance bill the patient or the town. They have Board Certified physicians and their facility is urgent care certified with the state for non-life threatening injuries. They have a specialist referral system in place but no ownership relationship with any orthopedic specialists. They do have relationships with physicians with excellent reputations and are the best in their field who will see patients the same day. BOAC provides high quality and expeditious medical care. Their primary service is work injury treatment and physicals/evaluations, but some services are non-work injury related. New Boston

uses another company for pre-employment physicals and drug testing. They do impartial fit for duty evaluations to protect the employee and the employer and pricing is specific to department modalities. They could do employee drug testing as well and are a collection site for On-Site Drug Testing which is the company New Boston uses for this service. Employees can use their own doctor if they choose to, they don't have to use BOAC but as an occupational health provider BOAC has responsibilities to others besides the injured person and have the experience to appropriately communicate with the insurance carrier and employer. Primary care physicians only have an obligation to the injured person, may not have experience communicating with insurance companies and may not be immediately available for appointments as BOAC is. Most people who use BOAC are happy with their service and they have 99% patient retention. There is no agreement to sign to use BOAC. Prices have not increased in the past seven years other than lab fees. Town contact protocol will need to be set up if the Board approves using BOAC. Christine moved to recommend using BOAC. Dwight seconded the motion. All were in favor. 3-0

**Item 3: Laura Bernard-Conservation Commission Chair-Commission Updates:** Members of the Conservation Commission were present to meet with the Selectmen and update them with a Powerpoint presentation reviewing what the Conservation Commission has been working on, the role of the Conservation Commission and an overview of each conservation property. The Selectmen asked if there was an inventory of all lands protected by the Conservation Commission and other town entities and were told this exists on the SNHPC, PLC and GRANIT (UNH) databases. The Conservation Commission thanked the Road Agent and Highway Department for their help at the conservation areas.

**Item 4: Police Chief James Brace:** Police Chief James Brace was present to meet with the Selectmen to discuss Police Department updates as follows:

- Appointment of New Part Time Officer: Jim requested the appointment of a new officer to fill the vacated per diem position with Leland Hunter of Nashua. He graduated in 2012 with a Bachelor's Degree in Criminal Justice and works as a corrections officer at the Rockingham County jail. Prior to that he worked as a security officer in retail establishments. Dwight moved to appoint Leland Hunter to fill the vacated part time per diem position at the New Boston Police Department. Christine seconded the motion. All were in favor. 3-0. He will be sworn in at the next Selectmen's meeting. This brings the Police Department to full staff.
- Court Ordered Reimbursement to the Town Clerk: Handouts were reviewed with RSA 153-A:24 allowing Police Departments to ask for fees from defendants in court. This was considered after an incident July 26 where 29 people were arrested that cost the Police Department approximately \$5,000. The Department is asking the court to approve \$80 per person involved in this incident to be paid to the Town Clerk's office. This money could go to the general fund or transfer to the Police Department budget to cover officer overtime during this incident. The money will be tracked and then transferred to the appropriate town account. This fee could be assessed in other incidents as described in the RSA. The Selectmen agreed to assess the fee and receive a report of the status of these fees at budget time.
- Dodge Communication Tower: On June 22 the purchase order for the Motorola equipment was completed. Jim met with the Selectmen June 30 to discuss. On July 29 Two-Way said they were almost ready to install and the owner of the tower needed to be

determined. It was learned that Crown Castle is the owner of the tower and the equipment was found to be able to be installed on the tower. A sitewalk took place August 14 and many interested parties attended. A memorandum prepared by Jim including photographs of the site was reviewed. The project could be completed in September but Crown Castle is requesting new agreements executed before proceeding. These are hoped to be ready this week and hope they won't delay the project too much. If Crown does not respond, Jim requests the town notify them they are wrong in this situation. Costs of the project were discussed as follows: Motorola will come to town and be reimbursed. Jim is working to lower some other quoted costs. There are two options for electricity service to the area that were discussed.

- Quarterly update: Jim updated the Selectmen on Police Department activities: The incident July 26 as above. Yearly statistics were reviewed and compared. Officer Watson completed the child safety seat check class and is available to check child safety seats at some Fire Department breakfasts. The Department is holding a Drug Take Back Day.
- Officer Drake graduated from the Police Academy August 22.
- Betsy Whitman was present and noted her family's appreciation of 24 hour police coverage in New Boston.

**Item 5: Gerry Cornett-Transfer Station Superintendent-Paving Bid Acceptance;**

**Equipment Status:** Transfer Station Superintendent Gerry Cornett was presented to meet with the Selectmen to update them on Transfer Station activities as follows:

- Advanced Paving was the only bid received for the paving project and it was reasonable. Gerry is looking forward to the traffic pattern change as there have been many accidents this year. The paving project and improved traffic design will make a big difference in safety at the Transfer Station. Dwight moved to accept the \$75,925 bid from Advanced Paving for resurfacing the Transfer Station. Christine seconded the motion. All were in favor. 3-0. The Selectmen thanked Gerry for his work on this project.
- The fork truck was down for four months but now fixed. Gerry reviewed the bill for service and thought it was inappropriate. He will work this out. The equipment is now running safely.
- Gerry is working on keeping up with Department of Labor safety standards at the Transfer Station.
- Many offers came in for the trash trailer that is for sale but they all seemed low. Gerry is considering other options to get a fair price.
- Betsy Whitman was present and noted her concern for children's safety at the Transfer Station.

**D. OLD BUSINESS:**

**Item 6: Approval of the Public and Non-Public Minutes of July 21, 2014:** The Selectmen reviewed the public minutes of July 21, 2014. Christine moved that the minutes be accepted as presented. Dwight seconded the motion. All were in favor. 3-0 The Selectmen reviewed the non-public minutes of July 21, 2014. Christine moved that the minutes be accepted as presented. Dwight seconded the motion. All were in favor. 3-0

**Item 7: New Boston Foot Traffic Safety Committee-Discussion and Possible Appointment of Committee Members:** Police Chief Jim Brace was present and noted he is on the Highway Safety Committee and this would be a subcommittee of the Highway Safety Committee and he anticipates no issues with this. Rodney noted he is concerned by correspondence from Peter regarding some things the committee is doing with E. D. Sweatt for the footbridge project. Rodney wants the committee to be an ad-hoc committee unless they pursue the project under town guidelines. Jay Marden was present and noted some interested committee members, the existing ad-hoc group, have been speaking to parties including Surveyor Bob Todd, E. D. Sweatt and the NH Dot unofficially and investigatively. The Selectmen want the committee to operate strictly under the supervision of the Town Administrator and Department Managers. Jay noted the only official thing the members have done is contact Bob Todd. The Board noted they will not support a Warrant Article to fund the footbridge project as was done in the past resulting in \$41,000 of funds spent. Betsy Whitman was present and noted she is a member of the Conservation Commission. This group met with the Conservation Commission and she volunteered to act as a liaison between this group and the Conservation Commission. She expects this to be a long, difficult project and would be willing to serve as an alternate on the committee. Dwight noted this project may not be popularly supported by residents. Dan Garrity of 25 Mill Street was present. He noted he is interested in becoming involved with this committee as he lives in the area where the trail will be and walks the current trail daily. He is concerned the trail would become a hangout and about parking on Mill Street. On the other hand, he thinks a footbridge would be an asset to the town. Dwight moved to create a New Boston Foot Traffic Safety Committee with five regular members (Jay Marden, Gail Parker, Randy Parker, William Morrissey and Dan Garrity) and Kathleen Sims and Betsy Whitman as alternates for the term of one year. Christine seconded the motion. All were in favor. 3-0 Peter will organize the first meeting.

#### **E. NEW BUSINESS:**

**Item 8: General Preliminary Budget Discussion Including the CIP:** Peter presented saying the CIP Committee is beginning this season's work and the town information is due to them September 1, including revaluation and Town Hall basement work estimates. The Selectmen decided not to limit the amount of next year's Operating Budget at this time.

#### **F. OTHER BUSINESS:**

##### **Item 9: Town Administrator's Report:**

- Discussion and Legal Process re: Sale of Town Property: The auction of the Weare Road property is scheduled for September 20. The Meadow Road property clean-up is progressing quickly.
- Discretionary Preservation of Barns: The restrictions were researched and it was found the Moodys can only be reimbursed for one year of tax overpayment. The Town Administrator will process the abatement as directed by the Selectmen.
- Johnson Property: Peter and Forestry Committee member Kim DiPietro are working on the boundaries.
- Health Insurance Benefits: Peter and Laura are researching another company (Schoolcare with Cigna) to offer health insurance benefits to town employees. They will present to the Selectmen at the September 2 meeting.

**Item 10: Selectmen's Reports:**

The Planning Board met recently. Rodney attended the meeting. Dwight attended the sitewalks.

**Public Forum:**

None.

**ADJOURNMENT:** Christine made a motion to adjourn the meeting at 8:25PM. Dwight seconded the motion. All were in favor. 3-0

*Prepared by Maralyn Segien*